To Comment on HHS Proposed Rule Change to ACA Section 1557

1. To leave a public comment go to: https://www.regulations.gov/document/CMS_FRDOC_0001-3373

2. In the top left of this screen, click the blue box, which says "Comment"

3. This will take you to the page where you can "Write a Comment"

4. Underneath "Comment" with a red asterisk is a textbox where you can leave a comment up to five thousand characters (this includes letters, numbers, punctuations, and spaces)
   a. This section is mandatory

5. Beneath the textbook is a dropdown menu for "What is your comment about"
   a. This is optional; however, if you wish to fill out this section, select "Individual"

6. Below "What is your comment about" there is a section to "Attach Files"
   a. This is optional, but you may add up to 20 files can be added here; however, each file cannot exceed 10MB

7. Underneath the "Attach Files" is a section to add an email address THIS CAN BE LEFT BLANK
   a. This is optional

8. If you decide to include an email, you may select the box next to "Opt to receive email confirmation of submission and tracking number?"
   a. This is optional

9. Beneath the "Email Address" section is "Tell us about yourself! I am..."
   a. This section is mandatory

10. You may chose between "An Individual" or "Anonymous" by clicking on the box for your respective choice

11. Click the box "I'm not a robot" by "reCAPTCHA" below the section on "Tell us about yourself! I am..."
a. This section is mandatory

12. When everything is done click the blue "Submit Comment" box at the very bottom of the page

13. This will take you to a new page where you will see "Submitted Successfully!"